

**CAMDEN COUNTY LIBRARY COMMISSION  
MEETING MINUTES**

DATE: December 8, 2020

LOCATION: Virtual Meeting via Zoom, 11:00 a.m.

PRESENT: Jennie Owens, Joseph Tortorelli, Robert Weil, Sam Cass, Pat Abusi, Linda Devlin.  
Staff: Jennifer Druce, Antonella Kressel, Lauren Callahan, Barbara DelPidio.

Deputy County Administrator Holly Cass was in attendance.

The regular meeting of the Camden County Library Commission was held in compliance with Open Public Meeting Act N.J.S.A. 10:4-6 to 10:4-12.

Commissioner Owens presented a proclamation to Barbara Evans in recognition of her retirement and 36 years of service to the Camden County Library System.

Commissioner Owens presented a proclamation to Jeffrey Swartz in recognition of his retirement and 7 years of service to the Camden County Library System.

CLOSED SESSION: Commissioner Tortorelli presented a motion to go into closed session and it was seconded by Commissioner Cass. Resolution #95-20 approved closing the meeting to discuss personnel issues in accordance with C10:4-13 of the Open Public Meetings Act.

MINUTES: Commissioner Weil presented a motion to accept the minutes for the November 2020 regular meeting and the motion was seconded by Commissioner Tortorelli. The regular minutes for November 2020 was approved.

FINANCIAL STATEMENTS: Commissioner Owens tabled the financial statements for November 2020; the financial statements for November 2020 will be presented at the January 2021 Regular Library Commission Meeting.

BILLS AND VOUCHERS: Commissioner Tortorelli presented a motion to accept the bills and vouchers for November 2020; the motion was seconded by Commissioner Cass and Resolution #96-20 and, approving the bills and vouchers for November 2020, was unanimously approved.

HUMAN RESOURCES REPORT: Commissioner Tortorelli presented a motion to accept the appointments and resignations for November 2020, the motion was seconded by Commissioner Weil and Resolution #97-20, approving the appointments and resignations for November 2020, was unanimously approved.

**DIRECTORS REPORT:**

Associate Director Jennifer Druce updated the Commission on the following services:

The Library is continuing the no contact pickup during public service hours with printing, faxing and craft kits for virtual programs being available for pickup.

Phone service and e-mail service is available.

The Food Bank of South Jersey is continuing to serve meals at the Nilsa I. Cruz-Perez, Ferry Avenue, Gloucester Township and South County Branches and has extended their service through June 2021.

Renovations are continuing at the Vogelson Branch.

The Library has added a new service, Mobile Hot Spots. Patrons can now borrow Jetpacks from every branch. The Jetpacks use cellular data to create a Wi-Fi hotspot, which can be joined by anyone who has the password.

Ms. Devlin presented the 2020 service anniversary of employees with 30, 25, 20, 15, 10 and 5 years of service.

Ms. Devlin thanked the staff for their hard work, strength and resilience this year with all the many difficult challenges and is looking forward to working together in 2021.

Ms. Devlin thanked the Library Commission and County Administration for their support and wished everyone a peaceful and healthy holiday season.

The Director's Report was unanimously approved.

CONTINUING BUSINESS:

NEW BUSINESS:

2021 Increase to the Minimum Hourly Wage: Commissioner Tortorelli presented a motion to accept the 2021 increase to the minimum hourly wage; Commissioner Weil seconded the motion and Resolution #98-20 was unanimously approved.

2021 Increases, Non-represented Staff: Commissioner Weil presented a motion to approve the 2021 increases, non-represented staff; Commissioner Cass seconded the motion and Resolution #99-20 was unanimously approved.

2021 First Quarter Temporary Budget: Commissioner Weil presented a motion to approve the 2021 first quarter temporary budget; Commissioner Abusi seconded the motion and Resolution #100-20 was unanimously approved.

Acceptance of the Fiscal Year 2019 Audit Report Bowman & Company, LLP: Commissioner Tortorelli presented a motion to approve the acceptance of the fiscal year 2019 audit report Bowman & Company, LLP; Commissioner Cass seconded the motion and Resolution #101-20 was unanimously approved.

Commissioner Owens presented Items E and F in a block:

Authorization to change the custodian of Petty Cash funds at the South County Regional Branch:

Authorization to change the custodian of Change funds at the South County Regional Branch:

Commissioner Tortorelli presented a motion to authorize to change the custodian of Petty Cash funds at the South County Regional Branch and to authorize to change the custodian of Change funds at the South County Regional Branch; Commissioner Abusi seconded the motion and Resolutions #102-20 and 103-20 were unanimously approved.

New Policy CUS-6, Procedures and Requirements for Public Participation in Remote Public Meetings: Commissioner Tortorelli presented a motion to approve the new Policy CUS-6, Procedures and Requirements for Public Participation in Remote Public Meetings; Commissioner Cass seconded the motion and Resolution #104-20 was unanimously approved.

OTHER COMMISSION BUSINESS: Commissioner Weil presented a motion for Installation of Officers; Commissioner Jennie Owens to be President of the Library Commission for 2021 and Commissioner Joseph Tortorelli to be Vice President for 2021; Commissioner Cass seconded the motion and it was unanimously approved.

PUBLIC PORTION: Julie Tozer, President of AFSCME Local 1454 and resident of Collingswood, NJ, Justine Johnson, union member of AFSCME Local 1454 and resident of Oaklyn, NJ and Kelly Davenport, Librarian at the Vogelson Branch addressed the Commission with regard to negotiations.

ADJOURNMENT: Commissioner Tortorelli presented a motion to adjourn the meeting; Commissioner Weil seconded the motion and it was unanimous to adjourn the meeting.

Respectfully submitted,

Linda Devlin, Director  
December 8, 2020



Certified by \_\_\_\_\_

**Linda Devlin, Director**

12/8/2020

Date: \_\_\_\_\_